



Application Form for Institute and Program Recognition

(PLEASE FILL A SEPARATE APPLICATION FORM FOR EACH INSTITUTE AND PROGRAM TO BE RECOGNIZED)

Applicant's Information:

Full Name: Mobile No:
Address: ID Card No:
E-mail: D. O. B.:

Educational Qualifications:

Secondary	Highest level completed	<input type="checkbox"/>	School	
Higher Secondary	Highest level completed	<input type="checkbox"/>	School	
Higher Education	Highest level completed	<input type="checkbox"/>	University/Institute	

Intended Program (Course) for MOA recognition/approval:

Name of the Program:
Course Entry Criteria:
Level: Program Duration: Study Duration of the Course:
Course Commencing Date: Course Ending Date:
Reason to seek for MOA recognition of the course:

Intended Institute for MOA recognition/approval:

Name of the Institute:
Country:
Awarding body (If different from above):
Country:

(put a tick where appropriate)

Ownership of the institute: Government Private Government & Private

Delivery and Teaching: Full - Time Part - Time (Duration:)

Modality: Face - to - Face Distance / Online

Check list - Documents to be submitted: (put a tick where appropriate)

- Originals and copies of SSC, GCE (O/L), GCE (A/L), HSE, IGCSE and Post Secondary Education Copy.
- If possible, Placement copy (**NOTE:** For scholarship and loan applications Department of Higher Education requires placement to be verified)
- Documents showing course duration, course entry criteria and course structure.
- If the concerned qualification is certificate 4 and above, documents of work experience.
- If the academic programme is a distance education programme, details of examination & assessment arrangement.
- Documents showing that the Training provider is recognized in the country of study, if the information is not available online.
- Documents showing that the Awarding body is recognized in the country of origin, if the information is not available online.
- Copy of National Identity Card.

Please ensure all the required documents are submitted for speedy processing

Declaration:

I declare that all the information given in this application form is accurate and all the mentioned documents are submitted. I also declare that the certificate I submitted as supporting documents are genuine certificates I obtained and not forged. I agree to take the full responsibility of all the implications resulting if I submit any forged certificate on untrue information.

Name: Sign: Date:

For Office Use Only:

Form received by:

Name : Signature: Date:.....

PLEASE SUBMIT THIS FORM ALONG WITH ALL REQUIRED DOCUMENTS TO MQA BETWEEN 8:15 AM AND 12:00 PM ON WORKING DAYS